



# FLORIDA DEPARTMENT OF EDUCATION

Office of Independent Education and Parental Choice



## JOHN M. MCKAY SCHOLARSHIPS FOR STUDENTS WITH DISABILITIES PROGRAM

### DISTRICT VERIFICATION FORM

**THIS SECTION TO BE COMPLETED BY THE PARENT/LEGAL GUARDIAN:**

I, \_\_\_\_\_, verify that my child, \_\_\_\_\_  
(NAME OF PARENT) (NAME OF STUDENT)

has been withdrawn from \_\_\_\_\_ County Public Schools on \_\_\_\_\_,  
(NAME OF DISTRICT) (DATE OF WITHDRAWAL)

and is currently enrolled and attending \_\_\_\_\_ as of \_\_\_\_\_,  
(NAME OF PRIVATE SCHOOL) (FIRST DATE OF ATTENDANCE)

\_\_\_\_\_, \_\_\_\_\_  
(STUDENT ID#) (DATE OF BIRTH)

**I certify that the above statement is true:**

PARENT/LEGAL GUARDIAN NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
PLEASE PRINT YOUR NAME

PARENT/LEGAL GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**THIS SECTION TO BE COMPLETED BY THE MCKAY DISTRICT ADMINISTRATOR:**

\_\_\_\_\_ verifies that the above named student was withdrawn from  
(NAME OF PUBLIC SCHOOL)

\_\_\_\_\_ County Public Schools on \_\_\_\_\_.  
(NAME OF DISTRICT) (DATE OF WITHDRAWAL)

MCKAY DISTRICT ADMINISTRATOR NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
PLEASE PRINT YOUR NAME

MCKAY DISTRICT ADMINISTRATOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**McKay District Administrator check here if applicable:** \_\_\_\_\_ *Student is currently enrolled in public school or is registered with district home-school office*

**THIS SECTION TO BE COMPLETED BY A PRIVATE SCHOOL ADMINISTRATOR:**

\_\_\_\_\_ verifies that the above named student has been enrolled in and  
(NAME OF PRIVATE SCHOOL)

attending our school as of \_\_\_\_\_.  
(FIRST DATE OF ATTENDANCE)

PRIVATE SCHOOL ADMINISTRATOR NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
PLEASE PRINT YOUR NAME

PRIVATE SCHOOL ADMINISTRATOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

# **\*IMPORTANT\***

## **McKay District Verification Instructions**

### **Enrolled in Public School (EPS)**

If a student is listed as “EPS,” payments were not issued because the student was reported by the public school district as being enrolled in the public school. **If you believe this is an error, please follow the instructions below.**

### **McKay District Verification Form**

This form has three sections to be completed:

- 1. Parent / Legal Guardian Section**
- 2. McKay District Administrator Section**
- 3. Private School Administrator Section**

**\*ALL SECTIONS NEED TO BE COMPLETED IN FULL**

### **McKay District Verification Form Steps**

For the students who were reported in error as being enrolled in the public school system, please complete the following steps:

1. Make copies of the **McKay District Verification Form** for each individual student as needed.
2. Have the Parent / Legal Guardian complete the appropriate section.
3. Have the **McKay District Administrator** complete the second section.
4. Complete the Private School Administrator Section
5. **Once all your students’ forms are completed, please mail to the address below or fax them to (850) 245-0875.**

