

Registration and Enrollment Tips

With the current school year coming to a close, now is the time for schools to ensure McKay enrollment for the upcoming school year is in order. Students who will be returning to the same school in August must be re-enrolled. New students must be registered and enrolled. Students who will not be returning should be withdrawn.

In order to make the process less troublesome over the summer, students who have not been re-enrolled in their current school by May 31 will be available in the system to be picked up by another school, even if the student was not officially withdrawn from their current school.

STATUTORY DEADLINES—The McKay Scholarship enrollment deadline is August 2. Enrollment includes creating a student fee schedule and providing a first date of attendance. All current and new scholarship students must be enrolled by August 2 to be eligible for a September 1 payment.

ACCURATE INFORMATION— Please verify that students are enrolled in the correct grade level with the correct parent Social Security Number (SSN) and contact information. Incorrect parent SSNs may result in delay of scholarship payments.

DATES—Scholarship students must maintain continued attendance in a participating private school to remain eligible for payment. Please be accurate when entering first dates of attendance or student withdrawal dates.

WITHDRAWAL FROM PUBLIC SCHOOL—Advise parents of scholarship students, especially new students, to notify the public school district that their student is withdrawing from public school to attend a private school. Prior to payment, school districts are required to verify that scholarship students are not enrolled in public school. If the parent does not notify the district that the student is attending private school, the district may report the student as still enrolled in public school. The scholarship payment then will be delayed until a correction is made.

NOTE: Any student who filed intent after July 3 will not be eligible for a September 1 payment, regardless of their enrollment date. A student will forfeit the scholarship if enrolled in any summer program, such as Drivers Ed., that is funded through FEFP.

If you encounter problems or need assistance with a scholarship student, do not wait until the deadline. Contact your Regional Manager promptly.

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Contact Us

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Fax: 850-245-0875

E-mail:
schoolchoice@fldoe.org

On the Web at:
floridaschoolchoice.org

Checking Intent Status

After filing intent to participate in the McKay Scholarship Program, the parent is provided with a **confirmation number** that may be used to check the status of the intent, including the student's intent date, eligibility, matrix number, and estimated scholarship amount.

Private schools may assist parents in [checking the intent status](#) on the School Choice website. Simply enter the student's last name, birth date, and the intent confirmation number provided by the parent. Please note that the School Choice Information Hotline can provide student status information only to the parent or with the parent's permission.

FTC Norm-referenced Reporting



Private schools participating in the Florida Tax Credit (FTC) Scholarship Program are reminded that they must report student' standardized test-scores for students in grades 3-10 to the parent and to the independent research organization selected by the Department of Education. Please send copies of score sheets with name, testing date, and national percentile ranking **by August 15, 2013**, to:

David Figlio
School Reporting Compliance Center
Department of Economics
University of Florida
Gainesville, FL 32611-7140

[Specific instructions](#) are available on the School Choice Website.

Green Ribbon Private School—*Congratulations*



St. Paul Lutheran K-8 Private School in Polk county has been awarded a Green Ribbon Award from the U.S. Department of Education. We would like to take the opportunity to congratulate them on this great achievement.

Taken from www2.Ed.gov: "The U.S. Department of Education Green Ribbon Schools (ED-GRS) recognition award honors schools that are exemplary in reducing environmental impact and costs; improving the health and wellness of students and staff; and providing effective environmental and sustainability education, which incorporates STEM, civic skills and green career pathways. The recognition award is part of a larger U.S. Department of Education (ED) effort to identify and disseminate knowledge about practices that are proven to result in improved student engagement, higher academic achievement and graduation rates, and workforce preparedness, as well as a government wide goal of increasing energy independence and economic security."

St. Paul Lutheran K-8 Private School was only one of three Florida schools to receive this award. View more information on what great efforts St. Paul Lutheran K-8 Private School put forth in order to receive this award on the [Green Ribbon website](#), where you can view their [application](#).

If this private school's efforts inspire your school to make similar environmentally-friendly changes, your school can visit the Green Ribbon [website](#) for more information. Only state education agencies can nominate schools. For the state application deadlines and further information on nomination, Florida schools should contact:

Penny Taylor
Director, Office of Healthy Schools
850-245-5089
penny.taylor@fldoe.org

Mark Your Calendar

May 31—Date McKay students who have not been re-enrolled are made available in the system.

June 1—Date by which requests for missing payments must be submitted.

July 3—Intent filing deadline for the September 1 payment.

August 2— Enrollment deadline for the September 1 payment.

August 15—Date by which FTC standardized testing results must be submitted.

September 2—Intent filing deadline to be eligible for the November 1 payment.

October 2—Enrollment deadline for the November 1 payment.

