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## Contact Us

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## District Verification Deadlines for 2013-2014

District enrollment verification of students to be funded through the McKay Scholarship is an important accountability safeguard built into the program to ensure funding is appropriately distributed. The chart below displays the verification dates for the 2013-14 school year. For each payment period, the McKay student file will be available to districts via the Northwest Regional Data Center (NWRDC) site on the date listed for district review and verification, and must be submitted by the deadline in red. Once payments have been issued, the NWRDC will post the list of paid students.

For questions regarding payments, please contact the School Choice Payment Specialist, David Girtman at [David.Girtman@fldoe.org](mailto:David.Girtman@fldoe.org).

MCKAY SCHOLARSHIP PROGRAM IMPORTANT DEADLINES				
2013-2014	District Verification File			District FTE File
Payment Period	Available Date	Submission Deadline	Final Update	Available Date
September	August 5th	August 7th	August 9th	September 3rd
November	October 3rd	October 8th	October 10th	November 1st
February	January 3rd	January 8th	January 10th	February 3rd
April	March 3rd	March 6th	March 10th	March 28th

**District Verification File:** McKay pre-payment file which is exported to districts to verify students are not enrolled in public school system. This file contains all students the DOE *intends* on paying.

**District FTE File:** McKay post-payment file which identifies the students *who were* paid for the specified payment period and who will need to be reported to generate FTE funding.

## Reminders

- Parents must file intent to participate in the McKay Scholarship by **July 3** in order to receive the first quarterly payment.
- Participating schools must register and enroll McKay students by **August 2** in order to receive the first quarterly payment.
- Districts should ensure that McKay students matriculating from elementary to middle, or from middle to high school are not automatically re-enrolled in the district.

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## Take Note

### **FTE Data for 2012-13**

Data for the 2012-13 FEFP October and February surveys has been uploaded to the system and is now accessible for verification of McKay eligibility.

### **Update District Contact Information**

Please take a moment to check the contact information for your district on the School Choice website. You may edit or update the information by logging on to the District page. If you need assistance, please contact your regional manager.

### **Feedback Welcome**

As the Scholarship Office administers scholarship processes, we are always looking for ways to improve. If you have a suggestion for ways that we can improve our accuracy, efficiency or communications with district staff, schools and parents, please get in touch. We welcome your input.

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## Establishing McKay Eligibility in Pre-K

The McKay Scholarship may be awarded to eligible students beginning in their kindergarten year, and a student may now establish eligibility for the program in pre-kindergarten in one of two ways. Previous to the 2012-13 school year, eligibility could only be established by being enrolled and reported by a Florida school district for funding during the preceding October and February FTE surveys. Beginning in 2012-13, students may establish eligibility for the McKay Scholarship in the pre-kindergarten year by participating in the Specialized Instructional Services (SIS) program, which is administrated through the Office of Early Learning (OEL).

Our office will receive attendance data from OEL about participating SIS students, and parents of these students will be able to file intent through our website at [www.floridaschoolchoice.org](http://www.floridaschoolchoice.org). Our district McKay contacts will then see these students in their McKay Student List, and "SIS Program" will be listed as the last public school attended. The attendance portion of eligibility will have already been confirmed by OEL, and the district ESE office will be required to create a kindergarten IEP and matrix of services to facilitate McKay Scholarship Program participation.

For questions regarding the administration policies and procedures of the VPK SIS program, please contact Todd Twilley, OEL, 850-717-8624, [todd.twilley@oel.myflorida.com](mailto:todd.twilley@oel.myflorida.com). For questions regarding approval of providers for the VPK SIS program, please contact Dr. Tara Hus, DOE/Bureau of Voluntary Prekindergarten, 850-245-0445, [tara.huls@fldoe.org](mailto:tara.huls@fldoe.org).

Parents interested in this program can call OEL toll free at 1-866-357-3239 for further information on eligibility, registration, and enrollment or they can contact their local early learning coalition directly at [http://www.floridaearlylearning.com/OEL\\_Coalitions\\_Map.html](http://www.floridaearlylearning.com/OEL_Coalitions_Map.html).

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