



# CSP NEWS



NEWSLETTER OF THE FLORIDA CHARTER SCHOOLS GRANT PROGRAM

November 2010

FLORIDA DEPARTMENT OF EDUCATION

Volume 1, Issue 7

OFFICE OF INDEPENDENT EDUCATION AND PARENTAL CHOICE



## CHARTER SCHOOL OFFICE

### Charter Schools Director:

Adam Miller

### CSP Grant Manager:

Helen Giraitis

[helen.giraitis@fldoe.org](mailto:helen.giraitis@fldoe.org)

### CSP Grant Specialists:

Laura Pond [laura.pond@fldoe.org](mailto:laura.pond@fldoe.org)

Charlene Burke

[charene.burke@fldoe.org](mailto:charene.burke@fldoe.org)

### For assistance:

850-245-0502 or

[Charterschools@fldoe.org](mailto:Charterschools@fldoe.org)

## SPECIAL POINTS OF INTEREST

### All Recipients

- Upon receipt of your award letter, contact your sponsor to arrange for your funds. Spend them quickly.

### 2010—2013 Grants

- Your updated budget must be submitted in order for an award letter to be processed.
- Contact your Grant Specialist immediately if you opened in 2010 and are not yet in Imp. I.

### 2009—2012 Grants

- All 2009-12 grants have been extended to 6-30-11.
- Contact your Grant Specialist immediately if you: a) opened in 2010 and are not yet in Imp. I, or b) opened in 2009 and are not yet in Imp. II.

### 2008—2011 Grants

- Time is running out. Spend down remaining funds. Send receipt reports to your sponsor.
- Prepare your Itemized Expenditure Report for your sponsor and FDOE.

## CSP Funds for Professional Development

New charter schools typically hire teachers with less experience who may need additional training. Schools may use their CSP grant funds to support professional development for school leadership and instructional staff during any phase, including programs for the following:

- to mentor new teachers, develop or modify curricula for school's program, classroom management, etc.
- to learn specific data-driven methods to measure baseline student skills, modify curricula and track proficiencies to improve student performance
- to provide training that will help the school principal or director lead staff to implement the school's mission, goals, and objectives
- to learn how to identify ESE students, meet their specific educational needs, develop/monitor/update Individual Education Plans (IEPs), and prepare for IEP meetings

- technical training on instructional use of classroom hardware and software technologies
- programs and instructional support for Limited English Proficiency (LEP) and Gifted Students, and those with more than one exceptionality
- to assess the school's staff towards meeting specific goals and objectives and using data to identify and implement changes for ongoing correction and improvement.

### Reminder

### Florida Charter School Conference

November 8-10, 2010  
Orlando, Florida

**CSP RECIPIENTS ARE  
REQUIRED TO ATTEND.**

[www.charterschoolconference.com](http://www.charterschoolconference.com)

## Make your Conference Plans—

### November 8-10, Orlando

Attendance at the **Florida Charter School Conference** is required for all current CSP recipients. This year's Conference offers a number of sessions expressly for CSP recipients. Schools that opened in August 2010 are **expected** to attend the **CSP Grant Budget Seminar**, scheduled for Tuesday. You will have the opportunity to meet your Grant Specialists as they explain the intricacies of the DOE-101 Form.

All other active recipients should attend at least one of the two seminars scheduled for Wednesday morning

addressing CSP best practices.

Schools that attend required trainings, including the annual conference and webinars, generally prepare more accurate budgets and complete documentation, and therefore receive their awards more quickly.

Schools that miss required trainings often encounter significant delays to their grant processing because they do not understand all requirements and submit inaccurate or incomplete paperwork.

