



CHARTER SCHOOL GOVERNANCE TRAINING PLANS APPROVED BY THE FLORIDA DEPARTMENT OF EDUCATION

David Alba

The Clarion Council for Educational Greatness
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Title: What Works for Charter School Boards – Florida Board Member Governance Training Compliance Series

Training Overview: Satisfy the four-hour charter school governance board training requirement on-line! This training is a leadership professional development series designed to maximize the effectiveness of charter school governing boards. The Florida board member training compliance series includes four practical, on-line training modules that meet the requirements of Florida Statutes. The training is offered by the Clarion Council for Educational Greatness and covers all content areas outlined by law to include: Government-in-the Sunshine Law; Conflict of Interest; Ethics; and Financial Responsibility. The modules are easy to use, interactive, and provide a Certificate of Completion.

Gail Birks, EMBA

CMA Enterprise Incorporated
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Web Site: www.cma-ent.com

Title: Board Governance with an Entrepreneurial Twist

Training Overview: The session (available in 2 and 4 hour workshops and a 4 hour equivalent online course) is customized to (re)educate participants on the best practices and oversight components of board governance. The session contents include the required topics of board governance such as Government under the Florida Sunshine Law, Conflict of Interest; Ethics and Fiscal Accountability and the associated systems. Tangible "Take Aways" include a Training Manual that is also a *tool kit* for the board to reference afterwards.

Other training components that are available include: managing within the board committee structure, and facilitating effective board meetings. Optional modules available upon request include: an overview of proactive strategic implementation planning, maximizing board resources and marketing the organization for sustainability, something that is most important to a Charter School's success.

The lead presenter is an ASQ certified Black Belt in Lean Six Sigma (Performance Improvement), entrepreneur and author who specializes in leadership and accountability. She has over 29 years of experience in working with boards in the public, private and non-profit sector as well as charter schools. The CMA Team collectively has over 50 years in education, charter school and corporate and non-profit board governance training and technical assistance.

Wayne Blanton

Florida School Boards Association (FSBA)
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Title: The Essentials for Charter School Boards

Training Overview: This five-hour session will be delivered by experts in the fields of leadership development, Florida law, and school finance and will present five essential training components for charter school board members. Component 1 involves discussion of effective educational governance, legal responsibilities of charter school board members, and principles of building collaborative relationship with employees and the charter school community. Component 2 addresses significant provisions of Florida's Sunshine Law. Component 3 reviews the statutory provisions governing voting protocols when a conflict of interest exists with a charter school board member. Component 4 presents ethical situations that occur in organizations and provides strategies for improving decision-making skills on ethical issues. Component 5 examines the financial responsibilities of charter school board members and explains the Florida Education Finance Program.

English Bradshaw

Cambridge Educational Management Consultants
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Title: Building the Foundation for an Effective Charter School Board

Training Overview: The Cambridge Educational and Management Associates, Inc will provide Charter School Board Members with on-line and classroom instruction to gain the knowledge and expertise needed to make informed policy decisions regarding their role as school leaders within a charter school environment.

The training sessions will be conducted by Tampa based CEMA which is minority-owned and employs highly qualified trained personnel who have extensive experience as charter school consultants, leaders and developers. The training will include a combination of our specially designed software for four on-line modules using our software for schools who wish to do electronic training and four classroom sessions for schools wishing to do classroom instruction. Training will cover topics such as Open Meeting and Charter School Law, Conflict of Interest, Ethics, and Financial Responsibilities. At the end of each module and classroom session there will be training exercises for practice with the software system and quiz questions to test participants knowledge. Time will be devoted to learning the system covering the Core Modules. Classroom instruction will include electronic presentations, group discussions, simulations and role-playing exercises. We will also provide take-home exercises to help participants to explore some of the features that are not covered in the training. The training will last four hours including two 10-15 minute breaks.

Mark Cannon

Greater Capacity Consortium
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Title: Effective Board Governance of Public Charter Schools in Florida

Greater Capacity Consortium (www.greatercapacity.org), a nonprofit resource for charter school boards in Florida and nationally, offers training in multi-formats (as online modules accessible 24/7, synchronous webinars, and in-person workshops). Our trainers reside in Orlando, Miami and Tallahassee and criss-cross the state to provide FL-DOE certified

training in ethics, conflicts of interest, government in the sunshine, and financial responsibility and much more all in comprehensive four-hour and refresher two-hour formats.

Dr. Patrick Coggins

P.C. Coggins & Associates
P.O. Box 3492
Deland, Florida 32723

Title: Comprehensive Governance Training for Charter Schools

Training Overview: Governance Training including, but not limited to The Code of Ethics and the Principles of Professional Conduct of the Education Profession in Florida, Conflict of Interest, Florida's Government in the Sunshine Law, Governance of Charter Schools (F.S. 1002.33), Financial Management/Redbook and F.S. 1010 & 1011, and an examination of the implications of the Class Size Amendment.

Neil A. Drake

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Title: Charter School Governance Training for Board of Director Members

Training Overview: Our sessions will include all aspects of mandatory training as well as additional work on best practices in school organization and operation. Our trainers have been working with Florida charter schools for more than ten years.

Robert Haag

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Title: Making the Most of Charter School Governing Boards: Effective Strategies- Electronic Version

Training Overview: The electronic version of this engaging course on charter school governing boards can be used as a self-paced training for an individual board member or can be used as training for small or large groups. Your governing board will learn about its primary responsibilities and effective strategies to ensure that it sets high expectations, operates under the Sunshine Laws and is prepared to meet the challenges of intense scrutiny. The course includes a PowerPoint presentation with hands-on activities and informational handouts that cover all aspects of effective board governance. It also includes real-life examples of issues that face Florida charter school boards. The course was designed by Dr. Ruth Jacoby, Director of Leadership Development, with the Florida Consortium of Public Charter Schools, the primary membership association for Florida charter schools. Dr. Jacoby is a 10-year charter school veteran who has served as both a charter school administrator and a charter school governing board member.

Christopher Norwood, J.D.

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Title: The Governance Institute for School Accountability

Training Overview: The Governance Institute for School Accountability is simple and innovative governance training for charter school boards. It is designed to empower charter school board members with culturally competent tools needed to adopt policies focused on school accountability for student success. The Governance Institute for Student Accountability's primary goal is to have efficient, knowledgeable, and high-functioning charter school governing boards so charter school leaders can focus more time on students and school performance. The lead trainer is a Juris Doctorate and Professor (Adjunct) of Government, Law and Public Administration at Florida Memorial University with fifteen years experience of Effective Governance Board Leadership, Non-Profit Management, Community Development and Public Policy Advocacy.

We offer four-hour trainings and two-hour refresher courses to fit the needs of volunteer charter school board members. Our training focuses on the statutory training requirement for charter school boards: (1) Florida Government in the Sunshine Laws, (2) Identifying Conflicts of Interest, (3) Ethics in Governance and (4) Financial Stewardship of Public Finances. We also train our clients in: Board Structure, Holding Productive Meetings, Promoting the Mission and Vision of the School, Developing Sound Policy, Legislative Issues, and Selecting/Reviewing/ Supporting the Administrator.

Elaine Padron

Committee for Academic Excellence
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Title: Creating an Effective Charter Governing Board

Training Overview: The Committee for Academic Excellence provides a self-pace online training for anyone who is a new charter school board member or needs a two hour refresher course. The training covers Governance Training, Organizational Documents, Operations, Fiscal Management, Employment and Personnel and School Community Relations.

Kathleen W. Schoenberg, Esq.

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Title: Charter School Governance Training – Live Workshop

Training Overview: Kathleen comes to your location with a presentation that covers all of the state-mandated governance training topics, including open government laws, conflicts of interest, ethics, financial responsibilities, policies and procedures, running effective meetings and organizational documents. Kathleen tailors the course to your school, including the use of your school's organizational documents. The program includes discussions on statutory responsibilities, charter school best practices, and real-world examples drawn from Kathleen's experiences representing charter schools. Time for questions and further discussion by any of the attendees are always welcomed.

Schools may select from either the four-hour initial training or a two-hour refresher course. Access to Kathleen's online program is included in the fee so that any board members who cannot attend the in-person workshop can still participate in the training at no additional cost. Non-board members, like school administration, are welcome to attend for all or part of the session. Significant discounts for multi-school sessions are offered.

The presenter, Kathleen W. Schoenberg, is an attorney in private practice in Florida. Kathleen has been working with and providing counsel to charter schools for over 14 years. Kathleen is a frequent speaker at charter school events including past Florida Charter School Conferences and the Chautauqua Institution.

Kathleen W. Schoenberg

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Title: Charter School Governance Training – Online Program

Training Overview: This interactive training is delivered through an online webinar with both video and audio. The training runs on all computers, many tablets and smart phones. You can complete the training at your own pace, on your schedule and from the comfort of anywhere you have internet access. The training is available in both the four-hour initial training and two-hour refresher course formats.

The program walks the participant through topics required by state law and important to charter school board members, including open government laws, conflicts of interest, ethics, financial responsibilities, policies and procedures, running effective meetings and organizational documents. The program includes discussions on statutory responsibilities, charter school best practices, and real-world examples drawn from Kathleen's experiences representing charter schools. The training is updated to keep pace with changes in laws and regulations.

The presenter, Kathleen W. Schoenberg, is an attorney in private practice in Florida. Kathleen has been working with and providing counsel to charter schools for over 14 years. Kathleen is a frequent speaker at charter school events including past Florida Charter School Conferences and the Chautauqua Institution.

Carol Todd and Nancy Shoemaker

Independent Consultants

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Title: Charter School Board Governance

Training Overview: The purpose is to teach, educate, and provide charter school boards with the structure needed to develop models of good governance. The program is organized into five distinct instructional units: (1) Florida's Sunshine and Public Records Laws; (2) Conflict of Interest; (3) Board Ethics; (4) Financial Responsibility; and (5) Governance Responsibilities of Charter School Boards.

Each unit is developed and tailored to meet the needs of the charter school. Emphasis is placed on developing the skills and critical competencies needed to transform each board into a high performing governance team. Using a variety of instructional methods the content is presented so participants gradually and in a systematic, logical way build new knowledge and skill on a foundation of previous understanding. Central to the units is the opportunity for charter schools to work closely with highly trained governance consultants who will work directly with charter school boards and principals to improve and monitor board performance.

Shawn D. Smith

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Title: Understanding Your Responsibilities as a Charter School Board Member

Training Overview: The training is designed to educate charter school board members on their legal responsibilities by addressing the applicability of Florida's laws regarding government in the sunshine, public records, ethics, financial management, and conflicts of interest. Training will be conducted live in a small group setting with the availability of individual follow-up sessions. Emphasis will be placed on specific real life scenarios members may encounter in fulfilling their obligations. The trainer is the city attorney for a Florida municipality, former school board attorney with responsibility for charter schools and a Florida charter school board member.