

The Power of Team Organization

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Overview

- Organizational Tips
- SCPAC Business Plan
- Activity: Assemble SCPAC Guidebook
- Group Planning Session

Organizational Tips

- Top Three To-Do List
- Keep a calendar
- One binder (Example: SCPAC Guidebook)
- Take notes

Organizational Tips

- COLOR CODE
- Never rely on a single point of failure
- Delegate
- The K.I.S.S. Method

Team Sharing

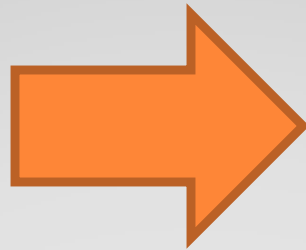
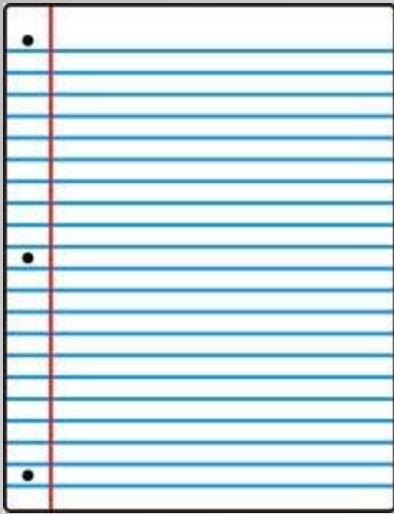
- Does your team use these techniques?
- What keeps you organized?



SCPAC Business Plan

- Overview
- Purpose
- Use
- Content

Activities





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Thanks for participating!