



Format for Membership in a Local School Choice Parent Advisory Council

Each local School Choice Parent Advisory Council shall be composed of the following membership for proper representation of stakeholder interests in each local area:

- i. School choice stakeholders including: parents, guardians, and/or grandparents
- ii. State SCPAC member (ex-officio)
- iii. School Choice Parent Resource Center representative (PRC-SCPAC Liaison)
- iv. Community-based business partner
- v. Additional member(s) representing School Choice interests

Each local School Choice Parent Advisory Council shall include no less than fifty-one percent (51%) of parent membership, with at least eight members and no more than 15 members to comprise core voting membership. Each local SCPAC shall, at the first meeting, elect the chairman, vice chairman, and secretary. The secretary will keep minutes and records of the first and all subsequent meetings and submit a copy of the minutes along with other relevant meeting materials to the local SCPAC Team within one week of each meeting. In turn the local SCPAC Liaison will forward copies to the FLDOE SCPAC Coordinator. At least four meetings will be held annually.