

## PRC/SCPAC LIAISON

### Who are they?

Individuals who are staffed at the Parent Resource Centers across the state whose primary responsibilities include communication and coordination among the local SCPAC, the PRC, and the State SCPAC Members.

### What will they do?

#### FIRST

- Identify and collect information from parents who inquire about joining the local SCPAC or parents who may be candidates for membership.
- Conduct an initial orientation meeting to talk with potential members about their role in the local SCPAC.
- Review candidates with the TEAM and identify local SCPAC members.

#### NEXT STEPS

- Schedule and conduct local SCPAC meeting(s) (introduce TEAM at first meeting).
- Listen to parent concerns, issues, and challenges. Assisting parents to answer initial questions as appropriate.
- Gather parent success stories, best practices, and recommendations regarding their experience navigating district school choice options.
- Identify common areas of concern, discuss with the TEAM and record for reporting purposes.
- Work with the TEAM to develop informational materials to address the common areas of concern.
- Reach out to TEAM members for guidance regarding parent feedback.
- Schedule and conduct informational workshops for local SCPAC.
- Provide continual support to local SCPAC members to train and mentor other community parents.

#### FUTURE and ONGOING ACTIVITIES

- Continue identifying and recruiting new local SCPAC members.
- Continue working with State SCPAC Members and DOE-SCPAC Liaison for sustainability of ongoing local initiatives.
- Work with the State SCPAC Member to begin workshops about parent advocacy and the legislative processes.
- Work with the TEAM and various community organizations to disseminate information regarding school choice options and upcoming informational workshops.

***\*Note: The "TEAM" consists of local SCPAC, PRC/SCPAC Liaison, State SCPAC Members, and the DOE-SCPAC Liaison.***