



Compliance Issues – May 1st

Renewing private schools that met the Scholarship Compliance Form submission deadline of March 1 must resolve any outstanding compliance issues by May 1, 2016, in order to remain eligible to participate in the state scholarship programs for the 2016-17 school year. This means all documentation must be received by our office on or before May 1. Schools having unresolved issues after May 1 will not be able to participate in the McKay or FTC Scholarship Programs for the upcoming school year. Please contact your regional manager promptly if you have any questions.

Required Student Records

In addition to meeting health and safety requirements for their physical location, all Florida private schools must complete and retain certain student records. Enrollment records must be compiled, including school entry health examination and immunization records. Attendance records must be maintained showing that students meet the compulsory attendance requirements established in Florida law and State Board Rule. If your school is selected for a site visit, staff members from our office will review these student records. Additionally, should your school close, you will be required to transfer all permanent information included in student records to the public school district. For more information, see our website: Detailed Requirements for Private Schools.

FTC Norm-Referenced Testing

Private schools participating in the Florida Tax Credit (FTC) Scholarship Program are reminded of the requirement to administer, or make provisions for FTC students in grades 3-10 to take one of the nationally norm-referenced tests identified by the Department of

McKay Upcoming Deadlines

May 1

Date by which all Compliance issues must be resolved.

June 1

Date by which requests for missing payments must be submitted.

July 3

Intent filing deadline for the September 1 payment.

August 2

Enrollment deadline for the September 1 payment.

August 15

Date by which FTC standardized testing results must be submitted.

More Information

[Regional Managers](#)

[McKay Calendar](#)

[McKay Deadlines](#)

[Application & Renewal Instructions](#)

[McKay Student Technical Assistance](#)

[Compliance Resources](#)

[McKay Parent Affidavit](#)

[Update Notification Form](#)

Assistance With Compliance

The annual May 1st renewal deadline is at hand. Helpful videos and information for compliance can be found under [Compliance Resources](#) (in the left-hand menu), when you are logged in at www.floridaschoolchoice.org.

Education. The approved assessments and specific instructions are available on the School Choice website at:

<http://www.fldoe.org/schools/school-choice/k-12-scholarship-programs/ftc/annual-assessment-requirement.stml>

Participating private schools must make arrangements to administer one of the approved listed tests during the prior school year, unless the private school has requested and received approval to use an alternate assessment. If you have any questions related to this requirement, please review the information on the page linked above, or contact your Regional Manager.

Reporting NRT Results

Private schools participating in the Florida Tax Credit (FTC) Scholarship Program must report the results of nationally norm-referenced tests or the statewide assessments administered by the private school in grades 3 through 10 to the parent and to Learning Systems Institute. Please send copies of score sheets with name, testing date, and national percentile ranking by August 15, 2016, to:

Melissa Dyehouse
Learning Systems Institute
Florida State University
Suite 4600 University Center Bldg. C
Tallahassee, FL 32306-2540

For information about upcoming deadlines or questions about the project, please contact Melissa Dyehouse via phone (850-645-0396) or email (mdyehouse@lsi.fsu.edu) or go to: <http://schoolreporting.net>.

Spotlight: Shawn Williams



The Florida School Choice Office would like to introduce the newest regional manager to the team, Rashawn (Shawn) Williams. She was born and raised in Daytona Beach, and has earned a Bachelor of Science from Florida A & M University and a Master in Career and Technical Education from the University of Central Florida. A mother of two, Shawn also volunteers her time as a youth advisor and head coach of a youth cheerleading squad at her local church.

Shawn works with parents and private schools in Region 2, which covers the central Florida area.

Art in the Capitol Competition

This spring, the legislature passed [House Bill 701](#), creating the Art in the Capitol Competition for students in grades 6 thru 8. Each year, school districts will hold a competition for all public, private, and home education students. Winning submissions will be displayed in the Capitol Building during the regular legislative session. Check with your local school district later this year for dates, submission guidelines, and other details.

Office of Independent Education and Parental Choice
Turlington Building, Suite 1044 | 325 W. Gaines Street
Tallahassee, FL 32399-0400
Toll-Free Information Hotline: 1-800-447-1636
Fax: 850-245-0875

