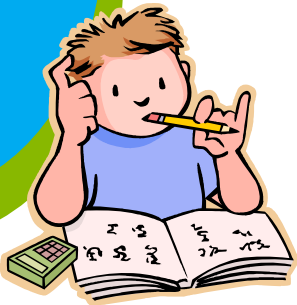


FLORIDA SCHOLARSHIP PROGRAMS NEWSLETTER

Office of Independent Education and Parental Choice

Volume 6, Issue 10

May 2012



McKay Re-enrollment for 2012-13

Starting May 2, participating private schools may register and enroll new McKay students and re-enroll current McKay students for the 2012-13 school year. Your school **must be compliant** for the upcoming school year in order to enroll scholarship students. Please also note:

Special Points of Interest:

- Enrollment for the 2012-13 school year opens **May 2**.
- McKay students not re-enrolled in their current school by **May 31** will become available in the system for other schools to transfer and enroll.
- Requests for missed payments must be made by **June 1** of the fiscal year in which they are due.

- If a scholarship student is not returning next year, or if the student is graduating, please withdraw the student from your McKay Student List.
- If a high school student (grades 9-12) will be repeating a grade, documentation verifying or supporting that decision must be provided to our office.
- Be careful to enter the correct parent Social Security Number (SSN) when registering new students and re-enrolling current students. It is imperative that the correct parent SSN is associated with each student record; SSN discrepancies may cause a delay in payment.
- Be aware that students who are "registered only" are not considered enrolled, and will not receive payment. Enrollment includes submitting an individual student fee schedule and entering a first date of attendance.
- Enrollment must be completed by **August 2, 2012**, in order for a student to receive a first quarter scholarship payment on September 1st.

A guide to the registration and enrollment process follows on page 3. If you have any questions, please contact your Regional Manager.



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General Fee Schedule Submission

Please remember that a general fee schedule must be submitted **prior** to enrolling any McKay scholarship students. Fee schedules for the 2011-12 school year may be copied over for the 2012-13 school year and fee amounts may be updated when logged in as a private school. The fee schedule link is located at the bottom of the private school welcome page.

Private schools will be able to update general fee item amounts until August 2, 2012. However, any new fee items must be submitted to your Regional Manager to be added to your school's general fee schedule.

FTC Testing

This is a reminder to private schools participating in the Florida Tax Credit (FTC) Scholarship Program to administer or make provisions for FTC students in grades 3-10 to take one of the nationally norm-referenced tests identified by the Department of Education or the statewide assessments pursuant to section 1008.22, Florida Statute. The approved assessments and specific instructions are available on the School Choice Website at www.floridaschoolchoice.org/Information/CTC/norm_referenced_assessment.asp.

Participating private schools must report a student's scores to the parent and to the independent research organization selected by the Department of Education. Please send copies of score sheets with name, testing date, and national percentile ranking by August 15, 2012, to:

David Figlio
School Reporting Compliance Center
Department of Economics
University of Florida
Gainesville, FL 32611-7140



Mark Your Calendar

May 1—Date by which all Compliance issues must be resolved.

June 1—Date by which requests for missing payments must be submitted.

July 3—Intent filing deadline for the September 1 payment.

August 2— Enrollment deadline for the September 1 payment.

August 15—Date by which FTC standardized testing results must be submitted.

September 2—Intent filing deadline to be eligible for the November 1 payment.

October 2—Enrollment deadline for the November 1 payment.

Please contact your Regional Manager with questions regarding these deadlines.



In the News

HBO Documentary: *I Can't Do This, But I Can Do That*

The HBO Family documentary "*I Can't Do This, But I Can Do That: A Film for Families about Learning Differences*", an inspiring account of children with Learning Disabilities (LD) who have discovered real abilities and have learned to use their strengths to overcome their learning struggles. The film encourages students, families and teachers to look beyond labels and discover the gifts that each child possesses. For more information and resources, or to view the trailer, please visit

<http://www.hbo.com/documentaries/i-cant-do-this-but-i-can-do-that-a-film-for-families-about-learning-differences/synopsis.html#/documentaries/i-cant-do-this-but-i-can-do-that-a-film-for-families-about-learning-differences/index.html>.

Guide to McKay Registration and Enrollment

In order for a scholarship student to be eligible for payment, he or she must be registered and enrolled each year in a timely manner through the School Choice website (www.floridaschoolchoice.org). This function is available for the upcoming school year beginning May 2.

Web Site Tools

To work with enrollment of McKay Scholarship students, go to the **McKay Student List** when logged in as a private school. There you will find links to perform the following functions:

- **Register New Students**—for students entering the scholarship program for the first time. This function searches the database of students who have filed an intent to participate in the McKay Scholarship for the upcoming 2012-13 school year. You may search for a student by entering just a few letters of the student's first and last name, or you may narrow your search by entering any combination of the student's name, date of birth, or public school district.
- **Transfer Students from Other Participating Schools**—This function allows a participating private school to transfer a McKay Scholarship student from another participating private school. Transferring students only **Registers** them in the new school. They are not enrolled until a fee schedule and first date of attendance are entered to complete the enrollment.

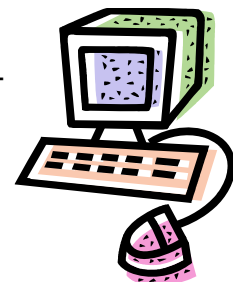
Types of Students

The McKay Student List displays each type of student associated with your school. The definition of each type of student follows.

- **Last Year Students**—This is a list of McKay Scholarship students who were enrolled in your school at the end of the 2011-12 school year. You may choose to **Re-Enroll** a student on this list for the 2012-13 school year, or **Withdraw** a student who is not returning. Re-enrollment includes confirming the student's grade level and parent con-

tact information and entering an individual student fee schedule and a first date of attendance.

- **Enrolled**—Any student on this list has an individual student fee schedule and a first date of attendance entered for the 2012-13 school year. Only enrolled students with an eligible matrix code or 504 Plan may receive a scholarship payment.



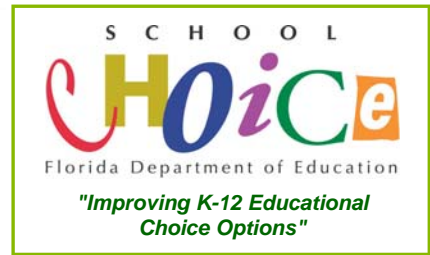
- **Registered**—Any student on this list is new to the scholarship program or has been transferred from another school. **Because they are not yet enrolled, they are not eligible for payment.** To enroll registered students, click on the student's name and select the **Enroll** tab.
- **Withdrawn**—Any student on this list was enrolled in your school for the 2011-12 school year and later withdrawn. A student cannot be withdrawn prior to his or her first date of attendance, and withdrawn students cannot be re-enrolled by the same private school.

Handling Transfers

A scholarship student may transfer to another participating private school at any time. During the school year, a student must be withdrawn from the old private school before he or she can be transferred to a new school. However, over the summer months (June 1-August 2), any scholarship student enrolled during the 2011-12 school year who has not already been **Re-enrolled** is available in the system to be transferred, registered and enrolled by a new private school. The new private school will be required to complete the withdrawal as part of the transfer process. This will allow students to transfer smoothly to a new school in the event that the previous school is closed or cannot be reached during the summer months.

If you need assistance in enrolling or re-enrolling your scholarship students, please call your Regional Manager.

Office of Independent Education and Parental Choice



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Regional Managers- Call (800) 447-1636



MCKAY SCHOLARSHIP PROGRAM 2012-2013 IMPORTANT DEADLINES

PAYMENT PERIOD	PAYMENT DATE	PARENTAL INTENT DEADLINE	PRIVATE SCHOOL ENROLLMENT DEADLINE	ATTENDANCE VERIFICATION AVAILABLE ONLINE	ATTENDANCE VERIFICATION DEADLINE
July 1 – Sept 30	September 1	July 3	August 2	N/A	N/A
Oct 1 – Dec 31	November 1	September 2	October 2	October 3	October 10
Jan 1 – Feb 28	February 1	December 3	January 2	January 3	January 10
Mar 1 – June 30	April 1	January 31	March 2	March 4	March 11

- Please note that the deadlines for filing a parental intent and private school enrollment are statutory deadlines; therefore, the department cannot make exceptions if these deadlines are missed.
- Failure to complete attendance verification will result in a postponement of scholarship payments until the next scheduled payment period.
- Private schools participating in the Florida Tax Credit Scholarship Program must meet the deadlines set by the Scholarship Funding Organizations to receive payment.